

**Bannockburn School Parent Organization (BSPO) Pre Annual Board Meeting
September 7th, 2011**

Attendance: Vicki Martin, Sara Danielewicz, Sharon Krengel, Nancy Nervick

President's Report:

- Vicki discussed new policy changes that will be announced at the September BSPO meeting. Policy changes include: approval of an under \$50 budget increase w/out a signature, approval of gifts under \$250 w/out a vote.
- The issue of BSPO being covered by an insurance policy was discussed. Board agreed current quote of \$1000/year is high, but an insurance policy is necessary.
- Vicki suggested gifting the school a new DVD player for movie night as existing DVD player skips

Treasurer's Report:

- Bank's non-sufficient funds (NSF) fee has changed from \$30 to \$35
- Board agreed it is justified to ask families to cover bank's current NSF fee
- This policy change will be presented at the September BSPO meeting
- Sharon has received first batch of hot lunch checks

Vice President's Report:

- Sara went over the calendar of BSPO events for the school year.
- It was suggested that the date of the book fair be changed from Saturday 11/19 to Sunday 11/20.
- Vicki will contact Pam to have examples of Spirit Wear displayed at the September BSPO meeting.
- Committee chairs will attend September BSPO meeting to present events for the year.

Minutes respectfully submitted by,

Nancy Nervick
Recording Secretary