

## **Bannockburn School Parent Organization (BSPO) Meeting Minutes September 13, 2011**

**Attendance:** Vicki Martin, Sara Danielewicz, Pam Lewis, Nancy Nervick, Sharon Kregel, Kate Houston, Judy Kliebard, Cherie Thompson, JoAnn Desmond, Debbie Barnes, Paul Johnson, Theresa Zagnoli, Catherine Reznik, Marcy Erickson

The motion to approve the May 10th meeting minutes was made by Cherie, second by Judy.

### **President's Report:**

- Vicki welcomed everyone and initiated introductions.
- New policies were presented and described. These included: asking individual families to assume the bank's current non-sufficient funds fee on returned checks (currently at \$35/check), Board's authority to approve gifts under \$250 without a vote, Board's authority to approve up to \$50 budget increase without a vote.
- Vicki expressed concern about the BSPO President having to sign all contracts, as stated in the Bylaws. The Board agreed that attendance at BSPO meetings and approval from Board was necessary for a check to be written for contracts/events.
- The issue of BSPO being adequately covered by insurance was discussed. Vicki informed us that she was in the process of getting a final quote and information on coverage. Joann Desmond explained that BSPO's coverage depends on the situation. Under normal operation, if something happened at a BSPO event, we would be covered.
- Vicki passed around an email from Audris Griffith recruiting parent volunteers interested in attending a PTAD (Parents, The Anti-Drug) morning coffee/meeting.
- Everyone should have received a copy of the Buzz Book. All agreed they look great!

### **Corresponding Secretary:**

- Pam explained that she was available to send out cards or letters to our school community on behalf of BSPO. Anyone who knows of a need for congratulations, condolences, well wishes, etc. - please let Pam know.

### **Principal's Report:**

- Debbie commented on the wonderful start to the school year, the high attendance at Curriculum Night, and the much anticipated gaga ball pit constructed in the backyard.
- Elective, multi-aged classes for the middle school students have started and include: rocketry, a mini musical, film studies, and digital arts. Debbie was pleased that all classes are equally popular and placement into activities went smoothly.

- Debbie thanked Cherie, Judy, and Caroline for harvesting the vegetables from the garden this past week. A special thanks to Caroline for turning the vegetables into a tomato sauce for classroom pizzas!

### **Superintendent's Report:**

- JoAnn reported that a new 3 year teacher contract had been reached in August. She felt that the favorable negotiations contributed to positive teacher attitudes and a good start to the school year.
- JoAnn described a minor mold issue found in one classroom prior to the start of the school year. She reassured everyone that mold remediation was done and the air quality now tests normal.
- From a legislative perspective regarding school consolidation, JoAnn mentioned that we are constantly watching this and parents will be informed if support or involvement is needed.

**Teacher Liaison:** There was no teacher liaison present at this meeting.

### **Treasurer:**

- Sharon reported that the 2010/2011 school year came in over budget.
- This year's school budget is set and basically the same, with increases due to liability and insurance issues.
- Room parent checks have been issued.
- Back to School Ice Cream Social came in under budget.
- Hot lunch checks are coming in.

### **Committee Updates:**

- Sara thanked Teresa for another great job on the **Ice Cream Social**. All agreed it continues to be a wonderful way to start the school year.
- Caroline will again chair the **K-4 School Picnic**.
- Pam reminded everyone that **Spirit Wear** sales end 9/16th. Examples of the various types of Spirit Wear were displayed and feedback on the merchandise has been very positive.
- Cherie reported that the **Barnes and Noble Book Fair** will now be on Sunday, November 20th (10am - 8pm) rather than the previously set date of Saturday, November 19th. Pam suggested promoting the new release of Diary of a Wimpy Kid, which comes out just before the book fair.
- **Cultural Arts**: Catherine reported that two assemblies have been planned.
  - The Amazing Mystery of Mathematics will take place on 9/23rd. Presentations will be made to groups broken down by grade levels. Upper grade students may receive additional instruction in math from the presenter.
  - BMX High Action Bikes has been scheduled for 10/31. In addition to riding, presenters discuss no bullying, responsibility, and drug awareness. No times

have been set. It was suggested that due to Halloween Parties/Parade, Cultural Arts Chairs provide Debbie with presentation times asap.

- Catherine updated everyone on teachers that have utilized field trip funds. Board discussed whether on not to review the 'first come, first served' policy on handing out BSPO's field trip funds (\$18/child). Debbie reminded everyone that there are no teacher complaints, nor parent complaints when a fee is required, so there is no need to change policy. The school continues to pay for transportation on all field trips, which is a major expense.
- Catherine reported that as of January, her Cultural Arts position will be available, due to her family's move.
- Paul reported that the **Fall Gift Sale**, again by Great American, will kick off 9/23rd. We will receive 50% on all items, with the exception of online orders, where we assume postage/handling. Catalog sales are encouraged. Incentives will be similar, minus the money pens and it was suggested that the Money Machine have only small bills. The Money Machine will be demonstrated during lunch on 9/23rd.
- **Movie Nights** will be 11/4th and 2/10th. Nancy will follow up with Debbie regarding the purchase of a new DVD/BluRay player. A survey to select the movie will be sent out next month.
- Sarah reported that the **Bull Dog Fun Run/Walk** will be 10/15th. Pumpkins will be available for purchase. Sarah will inform everyone of times/route once she coordinates with the Police.

The motion to adjourn the meeting was made by Sara, second by Vicki. The meeting adjourned at 10:20am.

Minutes respectfully submitted by,  
Nancy Nervick  
Recording Secretary