

**GENERAL SCHOOL ADMINISTRATION**

**Goals and Objectives**

The administrative staff's primary functions are to manage the District and to facilitate the implementation of a quality educational program. The administrative staff is responsible for:

1. effectively and efficiently managing the District's programs and school building;
2. providing educational expertise;
3. developing and maintaining channels for communication between the school and community;
4. developing administrative procedures implementing Board of Education policies;
5. planning, organizing, implementing and evaluating educational programs; and
6. meeting or exceeding student performance and academic improvement goals established by the Board of Education.

LEGAL REF,: 105 ILCS 5/10-21.4 and 5/10-21.4a  
23 Ill. Admin. Code § 1.210.

CROSS REF: 6.10 (Strategic Plan Goals)

FIRST READING: August 24, 2005

ADOPTED: September 14, 2005